

# College Tutors Meeting Anaesthetists in Training Abstract and Poster Competition

## Overview

Abstracts are invited for posters, for display online at the annual RCoA College Tutors' Meeting, to be held on 13 and 14 June 2024. Abstracts should describe work performed that develops, delivers or evaluates the provision of anaesthesia, intensive care or pain medicine training in the UK.

If selected, you will be asked to produce a poster for the meeting; the final decision on posters rests with the judging panel of Lead Tutors, Lead Regional Advisers and Chair of the Training Committee. Candidates will be notified by Tuesday 30<sup>th</sup> April 2024. If you are invited to produce a poster, you will **not** be required to attend the meeting. The judges will select three authors abstracts, to present their poster in person at the meeting. Closing date for abstracts 11:00 am 19 April 2024.

## Topic

Developing, delivering or evaluating the provision of anaesthesia, intensive care or pain medicine training in the UK.

## Eligibility

The competition is open to foundation medical students and trainees

## Prize

- 1st prize: £500
- 2<sup>nd</sup> prize £250
- 3<sup>rd</sup> Prize £125

All will receive a certificate and their abstract published in the College Bulletin

## How to enter

- Submit a copy of your abstract, as an attachment to [kmorris@rcoa.ac.uk](mailto:kmorris@rcoa.ac.uk) along with a signed copy of the form below
- Please ensure you follow the abstract preparation guidelines on page 2, as failure to do so could result in your entry being disqualified from the competition.

I \_\_\_\_\_ (print name) certify that the research submitted has not been previously presented at a major meeting or published.

I confirm that all the authors listed support the submission of this abstract to the RCoA College Tutors Meeting.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Note: signatures/electronic signatures are preferred; however typed names in the signature field will be accepted as certification of this statement.

## What happens next?

- The closing date for entries will be 11:00am on the 19 April 2024
- A panel of RCoA judges will assess every abstract that is submitted. Authors will be notified by 30 April if they have been invited to display their poster online for the College tutors meeting
- If you are invited to produce a poster, you will not need to attend the meeting.
- The 3 highest scoring authors will be invited to give a 7 minute poster presentation of their work at the College Tutors meeting
- Please follow the poster preparation guidelines on page 3, failure to follow the guidelines could result in disqualification from the competition

## Key information

- Please note that only one author will be invited to present, though it is understood that other individuals may have contributed towards the poster content.
- Previously published work or work that has already been presented at a national meeting will not be considered for presentation. Work that has been presented at hospital, school, or regional meetings will be considered.
- Those invited to produce a poster will not need to attend the meeting

## Abstract Preparation Guidelines

All abstracts submitted must follow these guidelines

### Abstract format

- Single A4 sheet
  - Plain text, rich text or Microsoft Word
  - 12 point font
  - Century Gothic or Calibri
  - 2.5cm margins
  - Single line spacing
  - A blank line separating paragraphs
  - One table or figure is permitted, these should be incorporated into the document and the text should be reduced accordingly to accommodate these within the A4 page allowance
- Note: Images/figures Should be embedded within MS Word documents*

### Abstracts must include

- Abstract title
- All authors' initials, last names and place where work was carried out
- The text of the abstract should not contain headings, but should follow a general progression through background, methods, results and conclusion
- If a figure or picture or table is used; caption (same font guidelines as above apply)
- A maximum of 5 References; listed and cited as specified by the British Journal of Anaesthesia
- Acknowledgement of sources of funding
- The following statement (if applicable and true): "This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent."

## Poster Preparation Guidelines

Authors selected to display a poster online at the event must present their research in greater detail than in the abstract and should not simply reproduce the text contained in the abstract. There is no limit on figures/pictures/tables in the poster.

### Poster format

- A4 size maximum 3 pages
- Portrait or Landscape format
- Posters should contain no more than 750 words, including title, authors and references

### Posters must include

- References; listed and cited as specified by the British Journal of Anaesthesia
- A caption if a figure or picture or table is used
- Acknowledgement of sources of funding
- The following statement (if applicable and true): "This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent."
- A content structure that progresses through: title, authors, institution, methods, results, conclusion, acknowledgements and references