

Guidance on how to use the online CPD learning with BJA Education

BJA Education, formerly Continuing Education in Anaesthesia, Critical Care and Pain, is a joint venture of the British Journal of Anaesthesia and the RCoA. It is also the official journal of the College of Anaesthesiologists of Ireland, the Hong Kong College of Anaesthesiologists and is affiliated with the Faculty of Pain Medicine, the Faculty of Intensive Care Medicine and the South African Society of Anaesthesiologists.

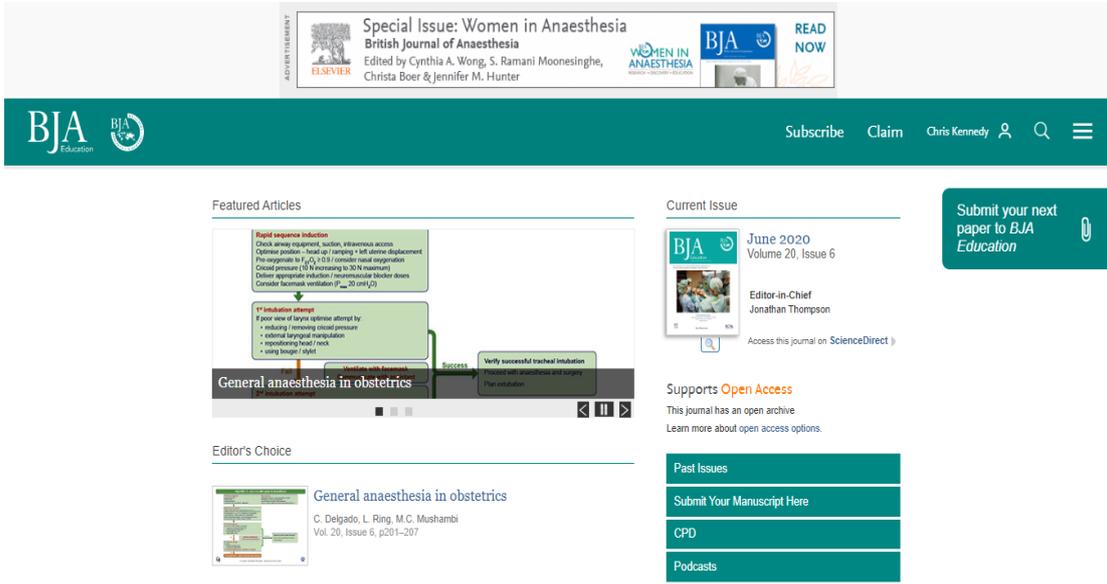
All current subscribing members of the College are eligible to access the online CPD learning through BJA Education. This offers an MCQ test for each article, for which a 'pass' generates a PDF certificate of completion.

Some recent enhancements to this service include that more than one attempt can be made for each of the MCQ tests, the pass certificate is emailed directly to the user, to assist with reflective learning the rationale for each of the answers is provided upon completion, and the site features a fully customisable personal course history transcript which can be added into the user's revalidation portfolio.

This document provides guidance on how to use the online CPD learning. (Note, in places the site uses the terminology exams and tests interchangeably in referencing the MCQs).

1. Login to your BJA Education online account

The online BJA Education material is available via <http://bjaed.org>. If you do not have an account you will need to complete a one-time registration at <https://bjanaesthesia.org/>. When you have logged in you will be presented with the following screen from which you should click on the "CPD" option:



The screenshot shows the BJA Education website interface. At the top, there is a header with the BJA Education logo on the left and navigation links (Subscribe, Claim, Chris Kennedy) on the right. Below the header, there is a section for 'Special Issue: Women in Anaesthesia' with a 'READ NOW' button. The main content area is divided into three columns: 'Featured Articles' on the left, 'Current Issue' in the middle, and a sidebar on the right. The 'Featured Articles' section displays a detailed article titled 'General anaesthesia in obstetrics' with a flowchart showing the process from 'Rapid sequence induction' to 'Verify successful tracheal intubation'. The 'Current Issue' section shows the June 2020 issue (Volume 20, Issue 6) edited by Jonathan Thompson. The sidebar on the right contains a 'Submit your next paper to BJA Education' button and a menu with options: Past Issues, Submit Your Manuscript Here, CPD, and Podcasts.

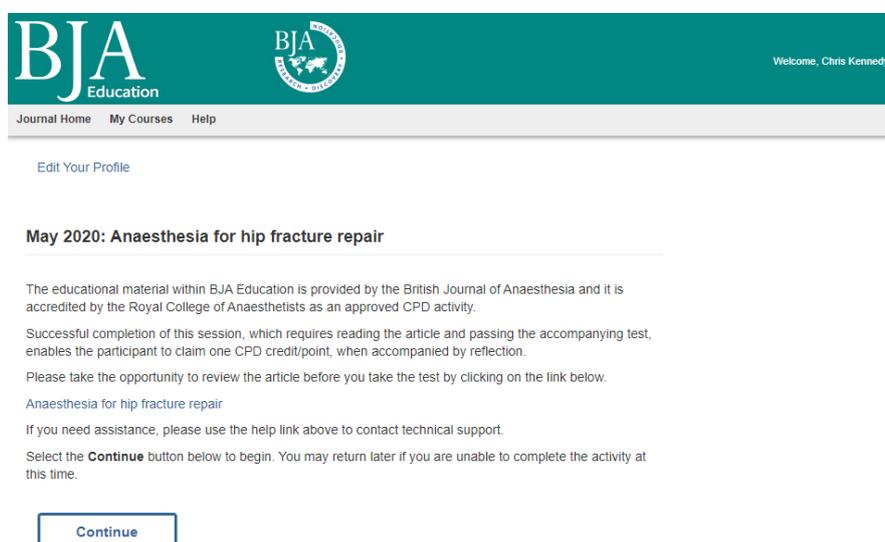
The screen which you are now presented with will give the following three options:

- current exams
- past exams
- personal course history.

2. Take a current exam

Please first review the guidance notes which explain how each article is accompanied by a CPD test that comprises four questions, each with five individual parts, and how for each part you must select all of the answers that you believe to be true and leave blank all of the options that you believe to be false.

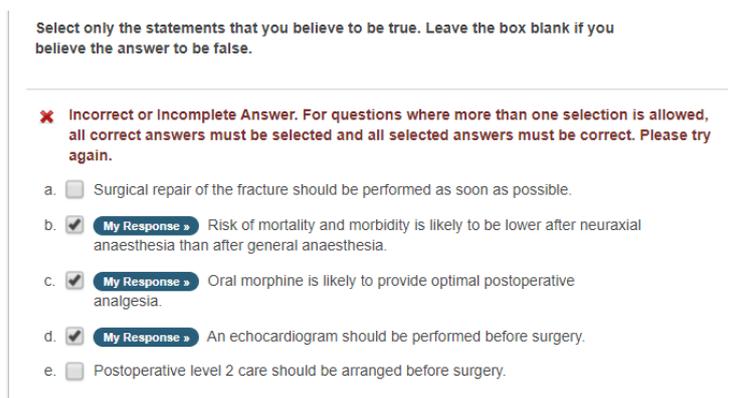
You should now click on one of the title hyperlinks and this will give you the opportunity to read the article and then attempt the test, as shown in the example below.



The screenshot shows the BJA Education website interface. At the top, there is a green header with the BJA logo and the text 'Education'. Below the header, there is a navigation bar with links for 'Journal Home', 'My Courses', and 'Help'. The main content area displays the title 'May 2020: Anaesthesia for hip fracture repair' and provides information about the CPD activity, including a 'Continue' button.

When you click on "Continue" the test will become available to you. The pass mark is 75% with it being necessary to answer all of the five individual parts from three out of the four questions in order to claim the associated CPD credit.

Should your attempt be unsuccessful you will be shown where you have provided correct, incorrect or incomplete answers, and you will have the opportunity to retake the test multiple times, also to review the associated article online again beforehand.



The screenshot shows a test question interface. At the top, there is a instruction: 'Select only the statements that you believe to be true. Leave the box blank if you believe the answer to be false.' Below this, there is a list of five statements (a-e) with checkboxes. Statement (a) is unchecked. Statement (b) is checked and has a 'My Response' button. Statement (c) is checked and has a 'My Response' button. Statement (d) is checked and has a 'My Response' button. Statement (e) is unchecked. A red 'X' icon is visible next to the instruction, indicating an incorrect or incomplete answer.

When you have passed the test you will be provided with detailed explanations for the rationale for each answer which is a valuable learning resource.

You will next be invited to complete a brief post-test evaluation indicating how well the article met your CPD needs and the extent to which the learning gained can be used in your future practice.

The screenshot shows the BJA Education website interface. At the top, there is a green header with the BJA Education logo on the left and a circular logo on the right. The text "Welcome, Chris Kennedy" is visible in the top right corner. Below the header, there are navigation links: "Journal Home", "My Courses", and "Help". A button labeled "Edit Your Profile" is on the left, and a progress indicator shows "50% complete". The main content area is titled "Post-Test Evaluation". It contains two questions. "Question 1" is titled "Required" and asks "How well did this article meet your CPD needs?". It has three radio button options: "a. Fully Met", "b. Partially Met", and "c. Not Met". "Question 2" asks "Please add any comments here:" and has a text input field below it.

Thereafter you will be able to download a copy of your pass certificate which can added into your revalidation portfolio such as the College [Lifelong Learning Platform](#). A link to your pass certificate will also get emailed to you. For further information on how to use the Lifelong Learning Platform please contact cpd@rcoa.ac.uk.

The screenshot shows the BJA Education website interface after program completion. The header is identical to the previous screenshot. Below the header, there is a button labeled "Edit Your Profile". The main content area is titled "Program Complete". It displays the name "Mr. Chris Kennedy," and a message: "You have successfully completed the requirements for this activity. A link to download a copy of your certificate is included below." Below this message is a box titled "Your Certifications". It states: "The following certifications claimed for this activity have been added to your transcript." and shows "1.0 Credit - CPD Credit" with a small icon. There are two buttons: "Download Certificate" and "View My Transcript". At the bottom of the box, there is a note: "All certificates are distributed in Adobe PDF format. In order for you to view the certificate you will need to have Adobe Reader, or a comparable PDF reader, installed." and a small Adobe Acrobat Reader logo.

3. Review past exams

This section provides a quick snapshot of any past *BJA Education* tests which you have viewed or which are part-completed. You have the option of saving and returning to a test later on, which is another system enhancement from what was previously available.

4. Review your personal course history

By selecting this option you will be able to view all the tests which you have completed and all which are still in progress. For those tests which you have passed you will be able to download your certificate.

The screenshot shows the 'My Courses' section of the Elsevier website. At the top, the Elsevier logo is on the left and 'Welcome, Chris Kennedy' is on the right. Below the logo is a navigation bar with 'Journal Home', 'My Courses', and 'Help'. A 'Printable Transcript' button is visible on the right. The main heading is 'My Courses' with a sub-heading 'Total Credits Claimed: 1.00'. There are filters for 'Date Range' (set to 'Custom'), 'Begin Date' (01/05/2020), and 'End Date' (28/05/2020), with an 'UPDATE' button. Below these are tabs for 'Credits and Progress', 'Accreditation Credits', and 'Publication Credits'. A 'Sort' dropdown is set to 'Course Title | Date | Credits', and there is a search box for 'Search history...'. The 'In-Progress Courses' section shows a course titled 'May 2020: Role of EEG oscillations and the spectrogram in monitoring anaesthesia' with a 'RESUME' button. The 'Completed Courses' section shows a course titled 'May 2020: Anaesthesia for hip fracture repair' with a table of details and buttons for 'VIEW', 'REVIEW', and 'CERTIFICATE'.

Completed	Credits	Accreditation	Provider	
May 27, 2020	1.00	CPD Credits	Royal College of Anaesthetists	VIEW REVIEW CERTIFICATE

This section also shows how many CPD credits you have completed through *BJA Education* online learning over a date range which you can customise, and you can generate a printable transcript of this information for inclusion in your revalidation portfolio.

5. Further information

For further information or guidance please contact bjaeducation@coa.ac.uk.