

## MEETING OF COUNCIL

### Minutes of the meeting held on 9 March 2022

#### Members attending:

Dr Fiona Donald, President	Dr Rosalind Bacon
Professor William Harrop-Griffiths, Vice President	Dr Ashwini Keshkamat
Dr Russell Perkins, Vice President	Dr Ramai Santhirapala
Professor Mike Grocott	Dr John Hughes (FPM)
Dr Chris Carey	Dr Alison Pittard (FICM)
Dr Helgi Johannsson	Professor Dave Lambert
Dr Claire Shannon	Dr Sandeep Lakhani
Dr Claire Mallinson	Dr Dave Selwyn
Dr Sarah Ramsay	Dr Abrie Theron
Dr Felicity Laat	Dr Daphne Varveris
Dr Mike Swart	Dr William Donaldson
Dr Sarah Muldoon	Mrs Pauline Elliott
Dr Sri Gummaraju	Dr Marie Nixon
Professor Jonathan Thompson	

**In attendance:** Mr Jonathan Bröün, Ms Sharon Drake, Mr Mark Blaney, Mr Russell Ampofo, Mr Jonathan Whale, Ms Natalie Dowsett.

#### Apologies for absence:

Dr Mike Nathanson, Dr Satya Francis

#### Ceremonial – New Council Members

The recently elected Council members: Dr Elisa Bertoja, Dr Toni Brunning, Professor Andrew Smith, Dr Sunil Kumar and Dr Rashmi Rebello were admitted to Council.

Dr Sarah Thornton attended Council virtually and will be admitted at the Council in April 2022.

#### 1. Council Minutes

##### The minutes of the meeting held on 14 December were circulated:

**MOTION Agreed:** Council approved the minutes of the 14 December as a true and accurate record with the following change:

Page 5 – Under Boards and Reports, Clinical Quality and Research Report, the first bullet point, change the wording 'Stop before You Block' to 'Prep Stop Block'.

#### 2. President's Statement

The statement was circulated and outlined a list of meetings the President and the Vice Presidents' had attended since the last Council meeting.

The President notified Council that #VaccinateTheWorld [www.vtw.org.uk](http://www.vtw.org.uk) have created a letter to be sent to the Prime Minister outlining the work on global vaccine equity and support for global distribution, which the college will sign along with other organisations and Medical Royal Colleges.

The following deaths were reported:

- Dr Asma Ghazali of Surrey
- Dr Donald Harry Short of Somerset
- Dr Christopher Barron Girvan of Downpatrick

- Dr Laurence Frederick Marks of Harare
- Dr Roger Caldwell Glew of Eccles

Council gave a minute's silence to those deceased and to all colleagues and others who have been injured, killed, or affected by the current war in Ukraine. There was a recommendation that for members wishing to donate, this should be via reputable charities, notably the Red Cross. Anyone wishing to add kit or provide further assistance they can make contact via the NHEngland (NHSE), four nation group by contacting them directly.

The President attended a recent meeting with Sajid Javid, Secretary of State for Health and Social Care, at the Royal College of Physicians on Tuesday 8 March. His speech outlined a high-level vision to focus on prevention, personalisation, performance and people.

### **Logsdail Response**

Dr Marie Nixon provided an update on the response, highlighting that current workstreams in phase one are almost at completion, she highlighted that:

- The dedicated website launched in November continues to include all the materials on this workstream, with the campaign continuing to be promoted on social media.
- Results from the short SNAP survey launched in November 2021 indicate respondents being knowledgeable particularly in capnography, the wave form, cardiac arrest and familiarity of the 'wrong place, no trace' slogan.
- Team training formed part of phase two of the campaign and in November 2021 flash cards were launched to support short multi-disciplinary training. A joint letter from the Presidents, Association and Difficult Airway Society (DAS) was sent to encourage all airway leads and Clinical Directors to discuss the case at their clinical governance meetings.
- Issues around the case continue to be discussed and promoted at major events, most recently the Winter Scientific Meeting, with videos being available on the website.
- Articles written have now been made available on the website.
- Work continues to analyse feedback from the flash cards.

The work in phase two will focus on reviewing and outlining human performance in a crisis, preparing human behaviour, with a focus on human factors and ergonomics, this will include:

- In depth training materials to include longer scenarios and tea trolley training. The work will closely align with the Faculty of Intensive Care Medicine (FICM) to roll out flash cards to the ITU setting.
- The Association will develop a quick reference guide on unrecognised oesophageal intubation and the flat capnography trace.
- There will be an evaluation of the role of two person checks and video laryngoscopy and work with the industry will continue to standardise monitoring configuration.
- Anaesthesia 2022 will also focus on the campaign.
- There will be further work with the Safe Anaesthesia Liaison Group (SALG) to ensure that it becomes part of their core business.

Professor Tim Cook has shared a draft international consensus on avoiding unrecognised oesophageal intubation, which recommends use of video laryngoscopy for routine intubation. Professor Harrop-Griffiths agreed that the recommendations outlined would be reviewed with the Difficult Airway Society (DAS), with a decision returning to Council for future discussion. There was also forward thinking on setting up a small working group via the CQRB to review, training, introduction, and cost.

Council members highlighted the need for inclusivity, particularly with other organisations such as the College of Emergency Medicine, Dr Pittard encouraged spreading the word within intensive care medicine.

### **Committee Matrix**

Professor Harrop-Griffiths presented the new version of the committee matrix and invited Council members to feedback any issues they may have in terms of allocation before this is finalised and circulated for information to committee administrators.

### **Faculty of Anaesthesia Associates (AAs) Development Project**

Dr Claire Shannon provided an update to note that:

- A constructive Founding Board was recently held raising key issues relating to finance and examinations. A paper was presented to outline financial modelling which was shared with the Board of Trustees who were keen to support an intermediate funding model. It highlighted that

the Founding Board would need to work with partners to review alternative methods of replenishing the financials to develop all activities, particularly to fund examinations.

- Work continues with the General Medical Council (GMC) who will co-produce a document to take to the Department of Health and Social Care (DHSC) in order to improve funding.
- Work also continues with the GMC to review options for the examination requirements, to involve a written examination and an OSCE, which will require further work.
- It was agreed to work with communications, particularly via the clinical leads and in the bulletin, in order to increase the potential of scaling up the workforce.
- There will be an opportunity to create a resource for departments who are looking to set up an AA workforce.
- Following discomfort about the term 'consultant' being used in the Health Education England (HEE) strategy document, the external advisory board have now accepted that the term 'Principal Anaesthesia Associate' will be used instead'.

### **3. CEO Update**

#### **Extraordinary General Meeting (EGM)**

Council was invited to review the outcome of the Extraordinary General Meeting held on 10 February 2022, and future plans related to the governance review. The EGM asked members to vote on the adoption of new governing documents, subject to onward agreement by the Privy Council. For the proposal to pass, at least two thirds of those present needed to vote in favour. This meant there needed to be 101 'for' votes out of the 151 eligible voters present. The votes were: for: 83, against: 47, and those who did not vote: 21, Therefore, the motion did not pass.

#### **Communications and External Affairs Directorate**

The Board of Trustees agreed to restructure the Communications and External Affairs Board into a new directorate and board, to be called Membership, Media and Development, which will support the college in delivering its strategy. Interviews are taking place to recruit a director and the education and events team will be brought within this new Directorate. At the recent Communications and External Affairs Board meeting held on 8 March a new set of terms of reference outlining the new directorate was discussed and will be shared at the next Board of Trustees meeting. Mr Bruun took the opportunity to thank Dr Johannsson, Dr Muldoon and the CE&A board who have been supportive during the ongoing changes.

### **4. Items for Discussion**

#### **Process for the Appointment of Chairs and Vice Chairs of the Boards**

Professor Harrop-Griffiths presented a report outlining the standardised process for the appointment of Board Chairs and Vice Chairs. This had been altered in light of the result of the EGM. Council was asked to approve the process.

**MOTION APPROVED:** Council were in favour of the process and approved the proposal.

### **5. Report from the Association**

The report was circulated to Council to outline current Association business.

### **6. Boards and Reports**

#### **Clinical Quality and Research Board**

The Chair's summary and minutes of a meeting held on 9 February 2022 were circulated, Dr Claire Shannon provided an update noting that:

- The Patient Information Group will report directly to the Board with both the Lay Committee Chair and the Patient Information Clinical Lead being co-opted on to the Board.
- One of the top line achievements includes completion of the NHSD Audit, with no serious concerns or major risks highlighted in relation to processes around information technology (IT) or information governance across the directorate.
- The Children's Acute Surgical Abdomen Programme (CASAP) has now closed, 3000 patients have been recruited. Preliminary results will be announced at Anaesthesia 2022 in May.
- SuperSNAP1 the survey on surgical cancellations has closed and a report will be released shortly.
- In partnership with the Association of Anaesthetists, Association of Paediatric Anaesthetists of Great Britain and Ireland (AAoPBI), the Royal College of Paediatrics and Child Health (RCPCH) and the Royal College of Radiologists (RCR), the RCoA has published guidance on [Paediatric imaging under general anaesthetic](#)
- The Anaesthesia Clinical Services Accreditation (ACSA) scheme is on track to achieve financial neutrality by 2024/5 and has been a net contributor to the college for two consecutive years.

- A recent Regulation 28 notice response is currently being formulated and CQRB will be advised of the outcome at the next meeting.
- There was a discussion on Prevention of Future Death (PFD) reports, and it was agreed going forward to publish them in the bulletin.

The President gave thanks to the directorate for their support at this time and for their work on the NHS Digital Audit.

### **Education, Training and Examinations Board**

The Chair's summary and minutes of a meeting held on 25 January 2022 were circulated, Dr Chris Carey provided an update for the following sections:

#### **Training**

- There have been various issues, particularly with bugs on the lifelong learning platform (LLP), work continues with Cyberduck to resolve these problems before the Summer 2022 ARCP round. Initial funding has been granted for a scoping exercise with Cyberduck.
- The training team continue to receive large numbers of email queries in a week, with an increase in people contacting the team directly wanting to move back and forward between the 2010 and 2021 curriculum on the LLP. There is work on reviewing the end user autonomy for the LLP so that users can undertake administrative tasks themselves, thus saving staff time and improving user experience.
- The Information Technology Group (TOG) will also be reviewing the LLP, particularly in relation to user error problems. A new set of FAQs will hopefully provide information and cut down on contact time and it is envisioned that over time, as the LLP develops it will be able to alleviate most of these problems.
- Response times to emails and general queries has been recognized as a problem within the department. Council was keen to know measures to rectify the situation and it was noted that initiatives in place include re-deployment, training for staff who will be able to provide support, a training plan, being devised by the training manager which will increase efficiency and a new email system in order to prioritise and log queries more efficiently.

#### **Examinations**

- The independent review of FRCA examinations has started led by Professor John McLachlan. A report is due in three months' time.
- Dr Roger Sharpe has been appointed Chair of Examinations and will act as interim chair pending the selection of a replacement for Dr Mark Forrest. The process of recruitment is ongoing, and it was agreed that the role will not be defaulted to Council members.
- All SOE and OSCE exams will return to face to face delivery starting with the Fellowship of the Faculty of Intensive Care Medicine (FFICM) exam in April. The written component of the exam will remain online.
- An equality, diversity, and inclusion (EDI) survey has been completed by examiners, which will feed into the examinations review. Examiners have signed up to a code of conduct agreement and some guidelines on social media usage will shortly be provided.

#### **Recruitment**

- 70 extra higher specialty training rotations will be recruited for February 2023 and 30 extra Intensive Care Medicine (ICM) training rotations will be recruited to for August 2022. They have been allocated across the country using an algorithm created by Health Education England (HEE).
- It was agreed to continue the campaign with the Department of Health (DoH) in order to influence increasing recruitment numbers and the shortfall in workforce.
- Work continues on ST4 recruitment to ensure equity of access for candidates coming via different routes including two and three-year stage one training and CT3 top up posts. It was agreed to review the person specification and regulations around applications to ensure such equity.
- CT1 recruitment is underway. There have been 2200 applications in anaesthesia, 50% more than previously. The MSRA (Multi-specialty Recruitment Assessment) will again be used as a tool to support shortlisting.

#### **Events**

- For Anaesthesia 2022 there have been 631 delegates registered to date, the event will be face to face and online. The event in 2023 will run in Birmingham.

### **Centre for Perioperative Care (CPOC) Board**

The Chair's summary and minutes of a meeting held on 20 January 2022 were circulated. Dr Dave Selwyn provided an update noting that:

- Dr Liam Brennan will not be seeking a second three-year term as CPOC Board Chair. The Board agreed the process to commence the recruitment for a new CPOC Board Chair which will go out to national advert with interviews conducted by a CPOC Executive panel including the President.
- The CPOC Board unanimously confirmed the reappointments of Dr David Selwyn and Professor Mike Grocott as CPOC Director and Vice-Chair respectively for a second and final three-year term in post. Key achievements include:
- Mr John Dade, President, joining the CPOC Board as the Association for Perioperative Practice representative.
- Working in partnership with the [Deaf Cultural Outreach Group](#), CPOC has launched a British Sign Language version of the patient facing SDM Video '[Peter's Journey: An Example of Shared Decision Making](#)'
- CPOC continues to anticipate that HEE will release an updated Prior Information Notice to allow contract agreement with HEE to develop a Perioperative Care Curriculum. CPOC continues to engage with HEE for confirmation of the new timeframe.
- CPOC is working with the Care Quality Commission (CQC) to develop and co-produce standards and key lines of enquiry (KLOE) to form the basis for the inspection of perioperative care services across England.
- CPOC's role as a perioperative care driving force in the UK has been recognised internationally and CPOC will be meeting with the Australian, New Zealand College of Anaesthetists and the Irish Perioperative Medicine Society to discuss the forging of global partnerships to share resources, tools, and knowledge to drive perioperative care.

Dr Varveris welcomed the opportunity for Scotland to be engaged with CPOC in plans to take forward perioperative care but asked CPOC to be mindful of differences in how various processes work in Scotland. There was a request for Scottish representation on the board to ensure alignment and various workstreams.

A timeline for the recruitment process was presented, as per the CPOC terms of reference and Council were asked to approve the presented CPOC Board Chair Job Description and the CPOC Executive Interview Panel. Dr Selwyn agreed to make changes to job description in line with the process for the appointment of Chairs and Vice Chairs of the College Boards and circulate to Council for comment.

**ACTION:** the Job description, specification and details about the interview panel will be circulated to Council by email for comment, agreement and support of the proposal.

### **Communications and External Affairs Board**

The Chair's summary and minutes of a meeting held on 14 December 2021 were circulated, Dr Helgi Johannsson provided an update noting that:

- Praise is given to the team whilst the directorate has seen significant changes in personnel during the last year.
- The Patient Information Group has now moved to the Clinical Quality and Research directorate and a new lay representative will take over from Mrs Pauline Elliott.
- Development continues with the bulletin digitisation which is progressing well.
- MYRCOA is now up and running well.

The President gave thanks to the directorate and to Nicola Brown, Peter Kunzmann and Elena Fabbrani for their work on the State of the Nation report.

### **British Journal of Anaesthesia (BJA)**

Professor Dave Lambert provided an update to Council which noted that:

- The journal is now in transition to full electronic provision with the BJA main already electronic and the BJA Education due to follow on 1 July. There is an opt-in for paper, covering the BJA Education for up to 12 months should this be required, and flipbooks will also be available covering full issues, accessible via single sign on.
- A service agreement will be signed shortly.
- The increased revenue BJA have made from their publisher, following the e-move has been passed on in full to RCoA.
- BJA funds grants which are joint badged between BJA and RCoA, following the war in Ukraine it was noted that limited investments in Russian funds have recently been rejected.

- Following the move online there has been 6 million downloads, work continues on looking to find out what traffic has been like to the flip books.

### **Clinical Leaders in Anaesthesia Network (CLAN)**

Dr Sandeep Lakhani provided an update to Council which noted that:

- The network has a new Deputy Chair in the executive membership, Dr Karl Brennan who will sit on the Association Council. There is also a new Association Representative Dr Rob Self, both will be in attendance at the next meeting due to be held on Friday 11 March.
- The joint meeting with the Regional Clinical Directors (RCD's) and Regional Advisers Anaesthesia (RAA's) will take place on 24 March and the agenda will include items on: Workforce, Anaesthesia Associates, and a discussion on the new specialist contract CESR training.
- The next regional CLAN meeting will be held on 28 June as an online webinar.
- The CLAN general communication channel on teams is now up and running with user activity increasing.

## **7. Devolved Nations**

### **Scottish Board**

The Chair's summary and minutes of a meeting held on 1 February 2022 were circulated, Dr Daphne Varveris provided an update noting that:

- The recent State of the Nation report has been welcomed and a recent meeting took place with Dr John Colvin, Senior Advisor for Workforce. It is hoped that the Scottish Training Board will be able to put forward a robust case to support an increase in training numbers.
- A meeting will take place on 11 March with Fiona Fraser, NHS Education for Scotland to discuss Anaesthetic Assistants and Anaesthetic Associates.
- Dr Varveris has recently had communication with lead from the Centre for Sustainable Delivery, who is currently involved in the workforce initiative, and it is hoped that they will be able to provide further support into the work of Anaesthetic Associates.
- The Anaesthetists in Training (AIT) have raised some issues using the LLP, work continues to rectify the problems.
- Following public consultation last year on a private members bill on assisted dying, this will be taken forward to produce a bill within Scottish government. The Scottish Academy and other colleges have agreed to open this for further discussion. Ms Sharon Drake noted that this item would be brought back to Council following discussion with the Ethics Committee in March 2022.

**ACTION:** SD to discuss with Dr Varveris about including a Scottish representative on the Ethics Committee.

### **Welsh Advisory Board (WAB)**

Dr Abrie Theron provided an update noting:

- The next meeting will take place on 5<sup>th</sup> April and there will be a meeting with the Welsh Chief Medical Officer.
- Work continues with the President and Executive Office in electing a new Chair of the Board in October 2022.

### **Northern Irish Board (NI)**

Dr William Donaldson provided an update of the current work which noted that:

- The next meeting will take place on 12 April, Dr Russell Perkins and Sharon Drake will be in attendance from the college.
- There is currently no Executive in NI and therefore this will delay the ongoing problems for improving waiting lists in the country.
- The New Regional Adviser for the Intensive Care Unit (ICU) is Dr Alastair Davies, thanks were given to Dr Raymond McKee as the outgoing Regional Adviser.

## **8. Other business**

### **New Associate Fellows, Members and Associate Members**

A list of new members to Council for January and February 2022 was circulated.

### **CCTs CESR(CP)s for Council**

A list of recommendations of members made to the GMC for approval was circulated. This noted that CCTs/CESR (CP)s have been awarded to those who have satisfactorily completed the full period of

higher specialist training in Anaesthesia, or Anaesthesia with Intensive Care Medicine or Pre-Hospital Emergency Medicine throughout December 2021 and January 2022.

### **Current College Consultations**

The list of college consultations was reviewed.

### **Regional Advisers Anaesthesia**

The following Changes were noted:

#### **Warwickshire**

Dr Nicola Osborn to succeed Dr Tina McLeod as Regional Adviser Anaesthesia for Warwickshire.

#### **West Yorkshire**

Dr Sue Walwyn to succeed Dr John Jones as Regional Adviser Anaesthesia for West Yorkshire.

### **Deputy Regional Adviser**

#### **Defence**

Lt Col Sarah Fadden to succeed Lt Col Jonny Round as DRA for Defence

**MOTION:** Council approved the new RAAs.

## **9. Any Other Business**

### **Training for Junior Doctors**

Mr Russell Ampofo noted that following a consultation led by The Academy of Medical Royal Colleges (AoMRC) to learn what training colleges provide for their junior doctors in leadership roles, a proposal has been drafted to explore access via leadership and management resources and through college events. There has also been a suggestion to provide mentorship from experienced consultant Council members to the trainee members who sit on the AiT committee.

**ACTION:** RA to provide an email shortly seeking support from Council. Council members were asked to contact RA should they be interested to know more.

### **Financial Policy**

Professor Jonathan Thompson, checked whether there is a new financial policy dealing with investments in Russia. Dr Sarah Ramsay noted that investments are currently with three funds, all of which have confirmed that they have no Russian investments. The current college pension scheme SAUL (superannuation scheme of the University of London) have noted a small exposure in their current funds, to note however that there is no exposure to the college, and this will remain under continued surveillance.

**END OF MEETING**