

MEETING OF COUNCIL

Minutes of the meeting held on 20 April 2022

Members attending:

Dr Fiona Donald, President	Dr Ramai Santhirapala
Professor William Harrop-Griffiths, Vice President	Dr Elisa Bertoja
Dr Russell Perkins, Vice President	Dr Toni Brunning
Professor Mike Grocott	Professor Andrew Smith
Dr Chris Carey	Dr Satya Francis
Dr Claire Shannon	Dr Sarah Thornton
Dr Claire Mallinson	Dr John Hughes (FPM)
Dr Sarah Ramsay	Dr Alison Pittard (FICM)
Dr Felicity Laat	Professor Dave Lambert
Dr Mike Swart	Dr Sandeep Lakhani
Dr Sarah Muldoon	Dr Dave Selwyn
Professor Jonathan Thompson	Dr Daphne Varveris
Dr Rosalind Bacon	Mrs Pauline Elliott
Dr Ashwini Keshkamat	Dr Mike Nathanson

In attendance: Mr Jonathan Bröün, Ms Sharon Drake, Mr Mark Blaney, Mr Russell Ampofo, Mr Jonathan Whale, Ms Natalie Dowsett, Ms Rose Murphy.

Apologies for absence : Dr Helgi Johannsson, Dr Sri Gummaraju, Dr Sunil Kumar, Dr Rashmi Rebello, Dr William Donaldson, Dr Marie Nixon, Dr Abrie Theron.

Ceremonial – New Council Members

The recently elected Council members: Dr Satya Francis and Dr Sarah Thornton were admitted to Council.

1. Council Minutes

The minutes of the meeting held on 9 March were circulated:

MOTION Agreed: Council approved the minutes of the 9 March as a true and accurate record with the following corrections.

- Under Any Other Business - Training for Junior Doctors- should be changed to 'Support and Mentorship for Anaesthetist in Training Representatives'.

2. President's Statement

The statement was circulated and outlined a list of meetings the President and the Vice Presidents had attended since the last Council meeting.

- The President asked Council to remember to contact Mr Russell Ampofo before responding to direct queries from candidates about examinations.
- Council was reminded that the closing date for applications for Vice Chairs of the Education, Training and Examinations Board (ETE) and Finance and Resources Board (F&RB) is May 4th.
- Council was asked to contact Jon Whale directly to confirm attendance at the Annual and President's dinners.
- The President informed Council that the topic of Assisted Dying was discussed at the last Ethics Committee Meeting. The RCoA currently has no position on assisted dying and regards the decision as one for society to make. FICM and FPM also have no position at present. The topic will be debated at Anaesthesia 2022.

The following deaths were reported:

- Dr Alun Owen Davies of Suffolk
- Dr John Alastair Lack of Salisbury, known as Alastair
- Dr Edward Andrew Proctor of Canterbury known as Andrew
- Dr Kalainithi Thillainayagam of Middlesex
- Dr Jonathan Secker-Walker of Somerset

Council held a minute's silence.

Logsdail Response

Dr Russell Perkins provided an update on the response, and current workstreams to note that:

- The working party met on 24 February to discuss progress to date and plan future strategy.
- Dr Peter McNaughton represented the Faculty of Intensive Care Medicine (FICM).
- Feedback on the use of the flash cards is being collected from Clinical Directors.
- Mr Chris Bassford, FICM, is currently adapting the flash cards so that they can be used in the ICU setting.
- Royal United Bath, NHS Foundation Trust have developed capnography Tea Trolley training.
- A quality improvement project is taking place on two-person check
- Dr Tim Meek is looking at adding information to the Association quick reference handbook (QRH).
- Speakers are confirmed to talk about the initiative at the Anaesthesia 2022 conference in May, the Association Training Meeting in July and at the College Tutor's meeting in June. There is an in the College Bulletin 'No trace = Wrong trace' authored by Russell Perkins.
- Data has been collected by the Airway Leads network who have provided positive feedback on the initiative and are supportive of the strategy.
- There was strong support for mandatory simulation training for anaesthetists in practice. Council discussed the scope of work going forward and the possible involvement of the simulation fellow.
- The importance of including all staff, particularly locums, in any training initiative was highlighted.
- The issue of protected time for training whilst trying to recover the elective backlog was discussed.

Faculty of Anaesthesia Associates (AAs) Development Project

Dr Claire Shannon provided an update on current work-streams which noted that:

- The faculty development group has organised regular meetings and will draft membership categories to define what the membership offering will be.
- A piece of work will commence shortly to review faculty regulations and the governance surrounding this.
- Work on the Anaesthesia Associates Registration Assessment (AARA) has been paused following an issue of funding. Discussions continue with the GMC about the potential for external funding, or in re-assessment of what can be delivered.
- The Board of Trustees (BoT) were supportive of the financial model for the Faculty of AAs recommended at the December meeting and of negotiation with other stakeholders to support the ongoing work.
- The curriculum was submitted to the GMC on 12 April and was met with a positive response. This will now go to the review and approval process in May 2022.
- Work continues on AA communications and in engaging with departments and clinical directors to highlight how AAs might be integrated into departments and support elective recovery.
- Communications include Bulletin articles, the Patient and Public Focus Group, a joint webinar with the Association of Anaesthetists (AoA), a podcast and a stand at the next College Tutor's Meeting. The AAA leader has also agreed to speak at the next Clinical Director and Regional Advisers Day in June 2022.
- The Scope of Practice work will focus on reviewing prescribing, clinical scope and supervision levels.

3. CEO Update

Timetable for the Election of President and Vice Presidents 2022

A paper outlining the proposed timetable, dates, process, and governance for the election of the RCoA's President and Vice-Presidents was presented to Council. It was highlighted that should the process run to its maximum length, with contested ballots for both the President and VP positions, it would be completed before the two Bank Holidays at the end of June but within the same week. Council members raised no concerns or potential issues with the proposal.

A slight change was noted for self-nominations for President and Vice Presidents, to allow 24 hours starting from 5pm the previous day until 5pm on the day nominations close.

MOTION APPROVED: Council approved the timetable for the election of President and Vice Presidents with the minor amendments.

Electing Recently Elected Members of Council to the Board of Trustees

A paper was presented to Council noting that the proposals to change the College's governing documents were not approved at the February 2022 Extraordinary General Meeting (EGM), so new members of Council are charity trustees according to the Charities Act 2011. The individuals do not currently sit on the RCoA Board of Trustees. The College's Board of Trustees and the group of people who are charity trustees should be aligned and only Council can elect to the Board of Trustees. Council was therefore asked to elect: Dr Toni Brunning, Dr Satya Francis, Dr Sarah Thornton, Professor Andrew Smith, Dr Elisa Bertoja, Dr Rashmi Rebello and Dr Sunil Kumar to the Board of Trustees with immediate effect.

MOTION APPROVED: Elected Council members elected the above names to the Board of Trustees.

4. Report from the Association

Dr Mike Nathanson provided an update on current Association business and highlighted that:

- Following the launch of the reformed National Clinical Impact Awards (NCIA) both the RCoA and the Association are National Nominating Organisations (NNO) and have therefore agreed to work closely together to deal with some processes that need to be aligned as the round progresses.
- The Trainee conference will take place in Bristol in July 2022 and will be a hybrid meeting.

5. Boards and Reports

Education, Training and Examinations Board

Dr Chris Carey provided an update which noted that:

- Currently there are several hundred anaesthetists in training in CT3 top-up training posts, with no ST4 recruitment for August 2022. The process for the next ST4 recruitment will commence in August for recruitment in February 2023.
- The College have notified The Medical Dental and Recruitment Selection (MDRS) that they should change the person specification to ensure parity within cohorts for those in CT3/ST3 rotational and top up posts.
- New rules will be applied on being signed off as stage one equivalent which will include the requirement of a certificate being required at point of starting in post rather than when applying.
- An undergraduate leads day is scheduled to take place on 12 May and will support preparation of work on updating the undergraduate framework.
- Work continues on the Lifelong Learning Platform (LLP) with some bugs now fixed. Information and data have been collected from stakeholders alongside the report from Cyberduck to inform a detailed financial assessment of what future requirements will be, to be shared at the next Council meeting.
- No recent problems have been reported with the examinations. The internal review focusing on content and organisation of the examination is being finalised. The external review focusing on the governance and interaction of third-party providers, as well as candidate experience, is ongoing. Work will continue to ensure the reports are aligned and they will be discussed at a future Council meeting.
- A recent meeting took place with the General Medical Council (GMC) to investigate the Certificate of Eligibility for Specialist Registration (CESR) process, to review how applications are processed and handled and the various ways onto the specialist register. There are concerns about governance, how future processes will work and the impact on administrator and assessor time. This will be discussed further at the next ETE board.

Centre for Perioperative Care (CPOC) Board

Dr Dave Selwyn provided an update noting that:

- The closing date for the role of CPOC Board Chair is 24 April, with interviews taking place on 27 May. Dr Selwyn thanked members who provided input into improving the documentation to support this role.
- Following the closure of the Prior Information Notice (PIN), Health Education England, (HEE) have now confirmed a contract for CPOC to develop a Credential in Perioperative Care, a full draft will be available for review and sign off shortly.
- As part of the NHS England and Improvement (NHSEI) 'My Planned Care' workstream, CPOC is currently involved in a task and finish group, working with Mathew Gardiner and NHSX to deliver

an agreed Perioperative Care Minimum Dataset and a roadmap to allow shared records to flow seamlessly between primary and secondary care. There is also work with HEE on the curriculum for perioperative care co-ordinators, which will be available in 2023/24.

- In conjunction with FICM and the RCoA, CPOC are part of a short life working party to develop local commissioning standards for enhanced care.
- CPOC is working with the Care Quality Commission (CQC) to develop and co-produce standards and Key Lines of Enquiry (KLOE) to form the basis for the inspection of perioperative care services across England. CPOC has recommended key trusts with embedded perioperative pathways to take part in the pilot.
- Work continues with the Australian and New Zealand College of Anaesthetists (ANZCA) to develop global reach and a Memorandum of Understanding (MOU) in sharing resources and intellectual property rights (IPR) between the organisations.

Communications and External Affairs Board

The Chair's summary and minutes of a meeting held on 8 March 2022 were circulated, Graham Blair provided an update noting that:

- Work continues on transitioning to the directorate of Membership, Media and Development (MMD). Recruitment is taking place to fill the Associate Director of Marketing and Communications; Communications Officer and the Business Coordinator posts.
- Work continues embedding communications around the five-year commitment, with 'Let's Talk' Events for members. More Let's Talk events are scheduled during the next couple of months.
- Anaesthesia 2022 is scheduled for May 2022 and 840K delegates are registered to attend, a third are attending in person in Manchester.
- The membership team have been processing the April billing cycle.
- Current digital projects are the Bulletin, phase three and four of My RCoA and data integration between the events registration platform and Customer Relationship Management (CRM) to enable easier interaction for members.

Clinical Leaders in Anaesthesia Network (CLAN)

Dr Sandeep Lakhani provided an update to Council which noted that:

- The CLAN Executive met in March to discuss their priorities and plans, which will be displayed on the CD section of the College website.
- It has been agreed to reinstate the buddy scheme, which provided mentorship for newly appointed CDs. An article will appear in the Bulletin to promote this.
- CLAN will become more involved in the College's Leadership and Management courses.
- The next webinar will take place on 28 June.
- CD and specialty lead membership lists are difficult to maintain and update and are often incomplete. The need to support this will be raised at the next College Tutor's meeting and departments will be asked to provide updated information. A short reminder will be added to the next President's News.

6. Devolved Nations

Scottish Board

Dr Daphne Varveris provided an update noting that:

- There is currently an initiative within Scottish Government on workforce which relates to Anaesthetic Assistants & Anaesthesia Associates.
- Dr Varveris, The President, Dr Mike Nathanson, Convenor of Scottish Standing committee and chair of SMAAD (Scottish Multi-professional Anaesthetic Assistants development group) recently attended a meeting with Ms Fiona Fraser of NHS Scotland to discuss the future of accreditation of Scottish Anaesthetic Assistants. The aim was to clarify educational governance and the future role of the RCoA Scottish Board and the Association of Anaesthetists, in ensuring standardised training of Anaesthetic Assistants particularly across different health boards. Training is presently based around a curriculum framework developed by SMAAD and will need review in the future. There is a drive from NHS Scotland to develop an accelerated Anaesthetic Assistants course.
- A meeting recently took place to discuss Anaesthesia Associates with Dr Phil Korsah, who has recently been appointed as National Associate Clinical Director at the National Centre for Sustainable Delivery. The meeting focused on the work of the Centre in reviewing workforce.
- Prior to the recent discussion which took place with Council relating to the use of Desflurane, the Scottish Board was approached by the National Green Theatre Programme for an opinion regarding NHS Scotland not renewing the Desflurane contract in April 2023. There was general agreement to engage membership and the CD network in Scotland for opinion via a survey.

- A Scottish Anaesthetic Quality and Safety group developed along with the Association is looking to re-establish itself to attempt to include Scottish morbidity and mortality data into the SALG database for review. In the past, each health board in Scotland required a Caldicot guardian approval to share the required data. The Public Benefit and Privacy Panel for Health and social care application permits obtaining a single agreement across all hospitals in Scotland however work continues to find a route to store and share data securely.
ACTION: SD to discuss directly with DV on patient safety data and storage.
- A recruitment process will take place shortly to appoint a new Scottish board member.

Welsh Board

The Board was held on 5 April, a report and minutes will be available at the next Council meeting.

Northern Ireland Board

The Board was held on 12 April, a report and minutes will be available at the next Council meeting.

7. Other business

New Associate Fellows, Members and Associate Members

A list of new members to Council for March 2022 was circulated.

CCTs CESR(CP)s for Council

A list of recommendations of members made to the GMC for approval was circulated. This noted that CCTs/CESR (CP)s have been awarded to those who have satisfactorily completed the full period of higher specialist training in Anaesthesia, or Anaesthesia with Intensive Care Medicine or Pre-Hospital Emergency Medicine in February and March 2022.

Current College Consultations

The list of College consultations was reviewed.

- Welsh Spinal Services Operational Delivery Network Service Specification
- BSACI guideline for the set-up of penicillin allergy de-labelling services by non-allergists working in a hospital setting.

Regional Advisers Anaesthesia

The following Changes were noted:

Southeast London

Dr Oliver Rose to succeed Dr Helena Scott as Regional Adviser Anaesthesia for Southeast London

MOTION: Council approved the change.

END OF MEETING