

Theme

You are invited to submit an abstract for presentation at the QI Study Day, on **11 September**. Winning entries will be selected to showcase their work to the audience either in a quick-fire 5-minute oral presentation session or as a poster for display.

The **quality improvement project should be relevant to anaesthesia, perioperative medicine or intensive care. The shortlisted entries will be judged on their use and reporting of QI methodologies.**

If you have worked on a project which falls into this category, please submit an abstract for a chance to showcase your work and to win a **£50 voucher**.

Eligibility

The competition is open to medical students, anaesthetists in training, SAS grade doctors and consultant anaesthetists.

Prize

1st prize (oral presentation): £50 voucher

1st prize (poster presentation): £25 voucher

The top ranked entries will be chosen to give a 5-minute quick-fire oral presentation on their project; other shortlisted entries will be invited to present a poster. The top entries will be announced at the end of this event.

Oral presenters will have free entry to the study day.

How to enter

- Submit a digital copy of your abstract as an attachment to events@rcoa.ac.uk along with a signed copy of the form below.
- Please follow the preparation guidelines on page 2; failure to follow the guidelines could result in disqualification from the competition.

What happens next?

- The closing date for entries will be **23.59 Monday 21st July 2025**.
- A panel of RCoA judges will assess all submissions shortly after the closing date. Authors will be notified **as soon as possible** if they have been invited to present or display their poster at the QI Study Day
- The shortlisted presenters for the oral presentation prize will be given a slot to present their project during the live programme.
- Authors selected to present their poster will need to book a place at the event in order to display their poster.
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PLEASE COMPLETE AND RETURN WITH YOUR POSTER

I _____ (print full name)
certify that the research submitted has not been previously presented at a major meeting or published.
I confirm that all the authors listed support the submission of this poster to the RCoA.

Date: _____

Signed: _____

Email: _____

Phone: _____

Note: signatures/electronic signatures are preferred; however typed names in the signature field will be accepted as certification of this statement.

Abstract Preparation Guidelines

Key information

- Please note that only one author will be invited to present, though it is understood that other individuals may have contributed towards the content.
- Previously published work or work that has already been presented at a national meeting will not be considered for presentation. Work that has been presented at hospital, school, or regional meetings will be considered.
- Candidates will be given free entry to the study day if shortlisted for the oral presentation prize.

Abstract preparation:

- Abstracts should be prepared as a **single page** Word file formatted as follows:
- Paper size: A4
- Margins: all set at 2.5 cm
- Font: Times New Roman 12pt
- Line spacing: single

The content should include:

- Title
- Authors
- Author affiliations
- Text: separate paragraphs for Introduction, Methods, Results, Conclusion.
- One figure or table may be included but it must be embedded within the single page document. Any figure or table must have a legend/caption
- Reference list formatted as follows: 1st author name, et al. Abbreviated journal title year; volume: page numbers, e.g. Rueffert H, et al. Br J Anaesth 2021;126:120-30.
- Funding – acknowledge any sources of external funding that have supported the work.
- Details of any relevant regulatory & governance approvals for publication of your work.
- Please copy (cc) all authors into the email to confirm that they have approved the submission.

Other information:

- The presenting author will receive a certificate of presentation for producing and presenting a poster and may be entitled to claim CPD credits internally. You are advised to liaise with your appraiser. For enquiries regarding RCoA CPD accreditation please contact the CPD Coordinator at CPD@rcoa.ac.uk.