



FACULTY OF PAIN MEDICINE

of the Royal College of Anaesthetists

Minutes of the Board meeting held on Thursday 16 May 2013

Members:

Professor D Rowbotham	(Dean)
Dr M B Taylor	(Vice-Dean)
Dr B Collett	
Dr J Goddard	
Dr K Grady	
Dr J Hughes	
Dr K Simpson	
Dr S Ward	
Dr W Campbell	(Co-optee: President, British Pain Society)
Dr B Miller	(Co-optee: Chair, Regional Advisors in Pain Medicine)
Dr E Baird	(Co-optee: Trainee representative)
Ms C Green	(Co-optee: Lay representative, Patient Liaison Group)

Apologies:

Dr H Jones	
Dr S Gilbert	(Co-optee: Lead Clinician for Chronic Pain, Scotland)

In attendance:

Ms S Drake	(Education and Research Director)
Mr D Waeland	(Head of Faculties)
Mr J Goodwin	(Faculties Supervisor)
Miss A Ripley	(Faculties Administrator)
Miss M Burke	(Faculties Administrator)

BFPM/05.13/1 WELCOME AND APOLOGIES

Apologies were received as above and the Dean welcomed Dr Campbell as the new President of the British Pain Society and Maria Burke as the new Faculties administrator.

BFPM/05.13/2 RESULTS OF THE DEAN ELECTION

The Dean informed the Board that Dr Kate Grady has been elected as the new Dean of the Faculty; she will take over at the September Board meeting. The Board were reminded that nominations for the Vice Dean are still being accepted.

BFPM/05.13/3 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 14 February 2013 were agreed as a true record of events, subject to some minor amendments.

BFPM/05.13/4 MATTERS ARISING

There were no matters arising.

BFPM/05.13/5 DEAN'S STATEMENT

5.1 Fellows by election

The Board discussed that two Fellowships by election have previously been given by the Faculty. The Board were asked to think of possible nominations and forward these onto FPM admin so approval can be sought from the RCoA Nominations Committee.

ACTION: Forward suggestions for possible Fellow by Elections to FPM admin

5.2 British Acupuncture Council

The Board discussed the letter received from the British Acupuncture Council (BAcC) seeking a letter of support from the Faculty to assist with their application for a Charter. The Board decided that they do not have sufficient information about the practitioners represented by the BAcC in order to support their application.

ACTION: The Dean to write to the BAcC to inform them that the Faculty is unable to write a letter of support at this time.

5.3 SAS member of the Board

The Board discussed the need for an SAS representative, to replace Dr Lashley, to be co-opted onto the Board. The Board agreed that it would be good for an SAS doctor to provide leadership and to encourage SAS Pain Medicine doctors to engage with the Faculty. The Board agreed that an advert should be sent out seeing volunteers, and depending on the number of responses received, an election could be held.

ACTION: FPM admin to create an SAS advert and circulate via RAPM network and RCoA SAS Committee.

5.4 Clinical Trials Network

The Dean informed the Board that progress has been slow on this to date but more time will be spent on it in the coming months.

BFPM/05.13/6 FPM BOARD STRATEGY

6.1 Planned budget

The Board received the planned estimated budget for the next financial year.

6.2 Interaction with BPS and Commissioning

Dr Collett reported that she represented the FPM at a meeting with the RCGP to discuss their progress with the Pain Summit recommendation they have been tasked with. The RCGP have appointed an agency to produce the document, a draft has been circulated and once a formal request for comments has been sent out, the Board will be asked to comment.

ACTION: Dr Collett to circulate document once formal request for comments has been sent out.

6.3 Paediatric Pain

Dr Taylor reported that a statement on paediatric pain training has been produced with the assistance of Dr Goddard and Dr Richard Howard. The Board agreed to send any further suggestions to Dr Taylor.

ACTION: Board to email further comments to Dr Taylor

ACTION: Dr Taylor to make suggested amendments and FPM admin to put onto the website.

6.4 Evidence base

Dr Ward reported that the evidence base project is progressing well; he has collated international and national guidelines relating to pain medicine including Cochrane reviews. Dr Ward informed the Board that he has checked that the evidence base is not in breach of any copyright laws and that it will be ready for the website site soon. The Board agreed that the work will be a very useful resource. Dr Ward agreed to maintain the evidence base and the Board members will send him any new articles that might be added.

ACTION: Dr Ward to inform FPM admin when the evidence base is ready to be put onto the FPM website.

6.5 e-Pain

Mr Waeland reported that there has been a change in the project lead, there are now editors appointed to individual modules. The project is now progressing and the Department of Health have reported that they are happy with progress.

6.6 Fellowship routes

6.6a Fellowship ad Eundem

The Board accepted the proposed changes to Fellowship ad Eundem

6.6b New Fellowship routes

The Board discussed the proposed Fellowship routes in some detail and several proposed amendments were agreed. There are still some issues that require further consideration.

ACTION: FPM admin to take regulation changes to RCoA Council

ACTION: Assessment Working Party to decide what overseas exams Associate Fellows are required to have completed.

6.7 Pain Summit: Problematic Pain

The Dean reported that Dr Ann Taylor has been tasked with leading the Pain Summit recommendation work stream. A meeting is currently being organised at which workshops and discussion will lead to the creation of a publication at the end of the day. The Board were keen to be given good notice of any meetings and to see at an early stage drafts of the report.

ACTION: Mr Waeland to contact Dr Taylor in regards to working with commerce

BFPM/05.13/7

FPM PROFESSIONAL STANDARDS COMMITTEE

7.1 Communications Working Party/Patient Information Leaflets

Dr Collett reported that the Communications Working Party had its last meeting and its work is being subsumed back into the Professional Standards Committee. Dr Collett further reported that most members are now part of the Patient Information Leaflet Working Party, which is having its first meeting on 26th June 2013.

7.2 Drugs and Driving

Dr Simpson reported that the draft document is currently being circulated in order to

collect verbal evidence from various interested organisation.

7.3 Pain in secure environments

Dr Simpson reported that this work is progressing and this will be discussed at the next FPMPSC, there is a suggestion that an educational programme for prison staff could come out of this work.

7.4 Events

Dr Simpson informed the Board that due to low turnout at recent and upcoming FPM events, an educational programme is going to be sketched out for the next 18 – 24 months. This programme will be shared with the BPS to try and avoid any clashing events.

BFPM/05.13/8 FPM TRAINING AND ASSESSMENT COMMITTEE

8.1 FPMTAC Minutes

Dr Grady informed the Board that there were three new members of the Committee; fellowship routes were discussed and these were referred to the Board; workforce planning has been taken over by Dr Jon McGhie and Dr Victor Mendis, with the view to implement continuous monitoring to inform workforce planning.

8.2 FPMRCA Examination

Dr Grady reported that the second FPMRCA exam has occurred, with a final pass rate of 73%. The counselling guidance offered to candidates that failed the exam is being looked into by Dr Nick Plunkett.

8.3 Assessment Working Party (AWP)

Dr Miller informed the Board that the AWP has worked on getting rid of the disparities between the curriculum and peripheral advice documents; the website is currently being updated; the guidance for WPBA is being condensed; some minor changes to the curriculum have been approved; the fellowship routes have been discussed and work is being undertaken to gather information on training opportunities from the RAPMs.

8.4 Retraining in Pain Medicine

The Board considered the statement produced by Dr Miller on retraining in Pain Medicine and subject to some minor amendments agreed it would be a useful guidance document.

ACTION: Dr Miller to make amendments and FPM admin to put onto website

8.5 Wessex Pain Service Delivery

Dr Grady informed the Board that reports have been received regarding the provision of Pain training being threatened in the Wessex region due to the decommissioning of a centre. The Faculty has been giving advice to the region and will continue to do so.

8.6 Workforce

Mr Waeland informed the Board that Dr McGhie and Dr Mendis have taken over Workforce, along with the CfWI, they will engage in modelling, horizon scanning and look at the future of the speciality in regards to workforce planning.

BFPM/05.13/9 REGIONAL ADVISORS IN PAIN MEDICINE

Dr Miller reported that the last RAPM meeting was held during the BPS ASM in April 2013,

with 9 RAPMs attending. Dr Miller reported that exam feedback was mostly positive and that plagiarism software and case reports was discussed; more information needs to go onto the website. Dr Miller informed the Board that the RAPMs have agreed to the idea of information collation on Pain Fellowship posts for the website; a timeframe has not been agreed yet. The RAPMs also discussed post CCT training, the statement which currently being produced by the Faculty will be a great help. The Board discussed that in the future, the RAPMs should each produce an annual report on their region, this will help to encourage engagement with the Faculty. The Board also decided that it may be helpful for the RAPMs to observe the FFPMRCA exam and they should be encouraged to do so.

ACTION: FPM admin to put more case report/plagiarism information onto the website.
ACTION: Dr Miller to initiate a FPM RAPM Annual Report

BFPM/05.13/10 FACULTY REPRESENTATIVES REPORTS

10.1 National Pain Audit

Dr Ward informed the Board that the project is half way through its final year extension and the last patient survey responses are currently being collated. Dr Ward reported that the final report will be published in October.

10.2 CPPC Affiliates and Executive Meeting

Dr Collett reported that the public awareness campaign is still being worked on and the next meeting is scheduled for the summer which will focus on Pain Medicine services.

BFPM/05.13/11 ANY OTHER BUSINESS

11.1 Transmitter

Mr Goodwin requested that the inside covers of *Transmitter* be used for advertising space, this will offset some of the printing costs; the Board agreed to this proposal.

BFPM/05.13/11 MATTERS FOR INFORMATION

12.1 Terms of office of Regional Advisors in Pain Medicine

12.3 List of Publications and Releases

12.2 Table of consultations

BFFPM/13.05/13 DATES OF FUTURE BOARD MEETINGS

Consultation	Deadline	Submitted
Ministry of Justice Reducing the number and cost of whiplash claims	08/03/2013	YES
British Pain Society Publication: Guidelines for Pain Management Programmes for adults	27/03/2013	YES
Department of Health MindEd Core Content Project - Content & e-Learning Survey	25/03/2013	YES
Department for Transport Driving Under The Influence Of Drugs - Report from the Expert Panel	11/04/2013	YES
NICE Headaches quality standard - Consultation	16/04/2013	YES
NICE Children and young people with cancer quality standard topic overview	(opens 14 May)	
NICE Peripheral arterial disease standards (pre-consultation comment)	29/04/2013	YES

Thursday 12
September
2013
Thursday 12
December 2013
Thursday 6
February 2014
Thursday 8 May
2014